

Ironville Parish Council

Minutes of the Meeting of the Parish Council, held at The Community Room, Victoria Crescent, Ironville on Monday 20 November 2017 at 7.00pm

Present: Chairman: Councillor JW Brown
Councillors: R Tailby, K Whitehouse, P Smith K Brown, P Clark, P Cope, RL Daniel and J Bates (arrived at 7.10pm)

Also in Attendance: Kath Gruber (Parish Clerk)
4 members of the public

NON-CONFIDENTIAL INFORMATION

78/2017 Apologies for Absence

None

79/2017 Variation of Order of Business

None

80/2017 Declaration of Members Interest

Councillors Cope and Whitehouse declared an interest in item 16(b) – S137 applications

81/2017 PUBLIC SPEAKING (item 4)

Michael Blount

- Signage for King William Centre is required, and the Parish Council agreed to follow this up.
- Requested that the Parish Council consider how to mark 100 years since the ending of WW1 on Sunday 11 November 2018

Andy Cadman

- Updated the Council on the consultation relating to Derbyshire's key cycle network which includes the Lawn Bridge project. He urged people to complete the consultation form online because of the importance of this to Ironville and Codnor Park

Liz Holgate

- A heritage lottery bid is being submitted to support the volunteer led developments along the canal.
- Participation in the Arriva Community Scheme helped raise £1k towards this work

County Councillor P Smith updated the Council on the following:

- £30k upgrade of the cycle route – Codnor Park reservoir which will start shortly (overrunning slightly)
- he has allocated £2k to interpretation boards
- Advised the Parish Council of the planning application placed by Golden Valley
- Cinder bridge will be repainted before the end of the year

Signed

(Chairman)

Date 8 January 2018

- Dry stone walls on Casson Street have been repaired
- New lighting being installed on Casson Street and Queen Street
- The cycleway routes and networks are included in the AVBC plan

82/2017 Exclusion of the Public

Resolved: To move the following resolution - "That in view of the confidential nature of the business about to be transacted in agenda item 13 (in respect of a discussion on staffing matters). it is considered in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw pursuant to the Public Bodies Admission to Meetings Act 1960."

83/2017 Minutes of the Full Council Meeting

Resolved: that the Minutes of the Parish Council meetings held on 11 September 2017 were confirmed as a correct record under the Parish Council provisions for approval and signed by the Chairman (subject to one spelling change).

84/2017 Environmental Matters

- Allotment Site Meadow Road** - Cllr Cope advised that trees needed pruning and a general tidy up was due where the fruit trees are. The grant funding will cover this works.
- Skip Initiative Update – Resolved:** to hold the next event on Saturday 13 January 2018
- Parish Heritage Signs –** the Clerk advised the Council that the heritage lottery fund had turned down the application on the basis that there was a lack of detail on the application form. It was **Resolved:** to seek alternative funding sources.

85/2017 Parish Council Website

The Clerk advised that the application for Transparency Funding had been approved. She has purchased the domain name: www.ironvilleparishcouncil.co.uk. Three quotes for setting up the website were discussed, and it was **Resolved:**

- 1) To appoint Netwise to set up the website at a cost of £599 which includes social media integration and unlimited email accounts.
- 2) To approve the funding allocations as detailed in Schedule 1.

86/2017 Parish Council Policies

The Council reviewed the draft Social Media and S137 Grants policies and **Resolved:** to adopt the policies.

87/2017 Improving our Village

The Council considered the proposals put forward by Cllr Clark and a resident and **Resolved:**

- 1) To implement Cllr Clark's structured approach for improving the appearance of the village with "Jobs-to-do" being reviewed at Parish Council meetings.

Signed

(Chairman)

Date 8 January 2018

- 2) To contact the Canal and Rivers Trust regarding the state of repair of the Coach Road canal wall.
- 3) To identify a suitable defibrillator for the village subject to funding via a grant. Location to be agreed however the Council could apply to adopt the BT phone kiosk for this purpose.
- 4) As Christmas lighting options are in place for this year to review resident preferences and the options for funding for 2018.

88/2017 Report of the Clerk

- **Action plan and actions arising from the last meeting**

The Clerk updated the Council as to progress on the Action Plan and matters arising from the September 2017 meeting

- **General Correspondence**

Noted

- **Invitation to Somercotes Carol Service on 15/12**

The Chairman thanked Cllr Smith for the invitation and noted he will attend if possible

- **Commissioners Community Action Grant**

The noted this funding opportunity to help deliver the Police and Crime priorities.

89/2017 Chairman's Announcements

The Chairman wished Councillors and Residents a very merry Christmas and a prosperous New Year

90/2017 Consultations

The Parish noted and supported Andy Cadman's comments in relation to the consultation relating to Derbyshire's Key Cycle Network which runs until 24 January 2018.

91/2017 Derbyshire Association of Local Councils

The Council noted the contents of Circulars 10-17, 11-17, 12-17 and 13-17

92/2017 FINANCE

- a) **Accounts for Payment up to 20 November 2017**

The Meeting considered the payments to 20 November 2017, as attached at Schedule 2

Resolved: the schedules of accounts for the month to 20 November 2017 to be initialled and approved by the Chairman, with cheque duly signed by the Members.

- b) **S137 Grant Application**

The Council considered the applications from Codnor Park and Ironville OAP Community Centre and Christ Church. It was **Resolved:**

- To award £350 to the Community Centre to help with the purchase of new blinds.
- To refuse the application from Christ Church on the basis that the Council's policy prohibits awards to religious organisations for anything other than social or welfare purposes.

- c) **2017/18 Half Year Budget Report**

Signed

(Chairman)

Date 8 January 2018

The Council reviewed the budget spent to date and the forecast outturn for 2017/18.

d) External Auditor Report

The Clerk explained that this has still not yet been received and is being chased up.

93/2017 Planning Applications

None

94/2017 Items for information only

1. Amber Valley Access - no update
 2. Remembrance Parades – Councillors Brown and Smith reported that Ironville and Riddings parades were well attended. The Council extended thanks to the PSCO.
 3. Strollers Group – Cllr Clark advised that there will be a 2-week break over Christmas
 4. Futures Homescape Limited - Cllr Cope advised that Futures attend the coffee mornings on the first Monday of the month between 10am and 11am to make themselves available to residents.
 5. Derbyshire County Council Parish & Town Council Liaison Group – Cllr Brown attended this.
 6. Friends of Ironville & Codnor Park. -Cllr Clark advised that the volunteers have restored the footpath up to lock 6 with donated limestone.
- Lawn Bridge Project – Cllr Brown requested that Andy Cadman writes a report on the money spent (£50K) and requesting that £25k is allocated to bring the project up to the level required for a funding bid.
- To receive any other items for information only and items to be included on the next agenda
 - Cllr Tailby requested update on action with street light reports from Cllr Smith
 - The Clerk to bring a proposal for how the Parish Council can play our part in remembering the sacrifice of millions of men and women by joining in “Battle’s Over – A Nation’s Tribute” on Sunday 11 November 2018.

97/2017 Date and Time of Next meeting

It was **Resolved:** that the next meetings of the Parish Council will be held at the Community Room, Victoria Crescent, Ironville. on:

- Monday 8 January 2018 at 7.00pm
- Monday 19 March 2018 at 7.00pm
- Monday 7 May 2018 at 7.00pm

Part 2 - Confidential Information

96/2017 Staffing Matters

Signed

(Chairman)

Date 8 January 2018

The Council considered the report and recommendations presented by the clerk and in relation to the Parish Lengthsman **Resolved:**

- 1) To accept the reduction in hours worked from 10 to 6 per week to be implemented from week commencing 27 November 2017.
- 2) To pay £10 per month towards mobile phone costs on the basis that as a he is a lone worker this is a H&S measure.
- 3) To replace work boots when necessary with old boots being handed in to Clerk
- 4) To delegate to the Clerk the provision of further protective personal equipment if risk assessment establishes it is necessary.
- 5) That his work programme be focused on litter picking and for the Clerk to section the village into zones allocated on a weekly schedule.
- 6) Litter picking to cover all areas of the village.
- 7) Clerk to establish appropriate mileage allowance based on HMRC allowance of £0.45p per mile

In relation to the Clerk the Council **Resolved:** to agree a contract for 4 hours per week.

The Meeting closed at 20.40pm

Schedule 1 Website Set Up

Item	Description	Amt Awarded	Cost Desc	2017/18 cost	Bank for future costs	Notes	2018/19 Costs
Internet connection	Set up cost	£300.00	1-off	£0.00	£300.00		
monthly internet	for 6 months to March 2018	£150.00	ongoing	£150.00	£0.00	£25 dd to BT	
Software		£200.00	ongoing	0	£150.05	Office software £80pa	
Printer/Scanner		£100.00	1-off	£0.00	£100.00	printer/scanner	
Website set-up		£500.00	1-off	£599.00	-£99.00	includes email accts	
Monthly website host/support/licence	for 6 months to March 2018	£150.00	ongoing	£150.00	£0.00		£300.00
Training	Clerk	£150.00	1-off	£150.00	£0.00		
Staff Costs	set up costs 21 hours	£247.17	1-off	£247.17	£0.00		
domain name	ironvilleparishcouncil.co.uk	£0.00	5 years	49.95	£0.00	renewal date 11/11/2022	
computer		£350.00	1-off	£0.00	£350.00	laptop	
Social media integration	Facebook link	£0.00	1-off	£0.00	£0.00	requested price	
Email accounts	included in website set up	£0.00	1-off	£0.00	£0.00		
Totals		£2,147.17		£1,346.12	£801.05		£300.00

Signed

(Chairman)

Date 8 January 2018

Schedule 2 - Payments

Totalling £1,772.10

Cheque	Payment	Amount
401482	shelter maintenance	£21.42
401483	HMRC	£15.80
401484	N lamb Salary	£300.00
401485	K Gruber salary	£232.68
401486	Skip	£393.84
401487	N lamb Salary	£350.00
401488	K Gruber salary	£232.68
401489	HMRC	£58.00
401490	N Lamb PPE	£44.99
401493	K Gruber Expenses	£122.69

Signed

(Chairman)

Date 8 January 2018