**Ironville Parish Council**

**Minutes of the Meeting of the Parish Council, held at The Community Room, Victoria Crescent, Ironville on Monday 21 January 2019 at 7.00pm**

Present: Chairman: Councillor JW Brown

Councillors: R Tailby, P Smith, P Clark, P Cope. K Brown, K Whitehouse and J Bates

Apologies: Councillor RL Daniel

Also, in Attendance: Kath Gruber (Parish Clerk)

3 members of the public

**NON-CONFIDENTIAL INFORMATION**

**01/01/2019 Apologies for Absence**

Apologies were received and accepted from Councillor RL Daniel

**02/01/2019** **Variation of Order of Business**

Agenda **i**tem 15 taken after agenda item 3

**03/01/2019 Declaration of Members Interest**

None

 **04//01/2019 PUBLIC SPEAKING**

**T Bowler**

* £600 raised for next year’s Christmas tree, requested if Council would match fund this and other funds raised throughout the year
* Asked if Council would be willing to have a live tree, donated by Natural Trust, in the tree pit as this would be more environmentally friendly
* Next year’s switch-on is scheduled as 30 November 2019

**M Blount**

* Raised concerns about inadequate signage in the village

**A Cadman**

* Explained that he is working on next edition of the newsletter and that deadlines for input is end February 2019.
* Advised he has written to AVBC and English Heritage regarding Ironville House.

 **County Councillor P Smith**

Informed the Council that:

* the outcome of the Building Base youth work consultation will be discussed at the Cabinet meeting next week.
* Council tax will rise by 3.99%
* Options being considered for further savings include home school transport’ Telecare; adult day care for people with learning disabilities

**05/01/2019 Exclusion of the Public**

It was **Resolved:** That in view of the confidential nature of the business about to be transacted in agenda item 15 (Code of Conduct) it is considered in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw pursuant to the Public Bodies Admission to Meetings Act 1960.

**06/01/2019 Minutes of the Meeting held on 19 November 2018**

**Resolved:** that the Minutes of theParish Council meeting held on 19 November 2018 were confirmed as a correct record under the Parish Council provisions for approval and signed by the Chairman.

**07/01/2019 Environmental Matters**

1. **Kennel Farm Wood** - Councillor Bates raised concerns about parking and it was **Resolved:** that the matter will be reported to the police
2. **Canal Trees** – Councillor Bates advised that it appeared that somebody was cutting back trees illegally. Councillor Clark advised that Friends of Cromford Canal had permission from DCC to cut some trees. It was **Resolved:**  that if anyone other than Friends of Cromford Canal were taking wood this should be reported to DCC
3. **Coach Road sweeping** – Councillor Bates asked who was paying for this**,** Councillor Smith advised the work is part of the street cleaning services provided by AVBC.
4. **Skip Initiative** – this was a success with the skip filled by 11am

**08/01/2019 Improving Our Village**

1. SOV

The Council reviewed the SOV job list and it was **Resolved:** to update spreadsheet with the actions agreed

1. Christmas

The Council discussed the points raised in item 4 and it was **Resolved:** to include this on the agenda in March

**09/01/2019 Chairman’s Announcements**

The Chairman wished everyone a Happy New Year.

**10/01/2019 Report of the Clerk**

* **Action plan and actions arising from the last meeting**

The Clerk updated the Council as to progress on the Action Plan and matters arising from the last meeting

* **General Correspondence**

Noted

* **Council IT**

The Clerk asked Councillors if they needed any training on their tablet. 121 training to be arranged for Councillor Bates and Clerk to set up email on Councillor Cope’s tablet.

**11/01/2019 Consultations**

None

**12/11//2018 Derbyshire Association of Local Councils**

The Council noted the contents of Circulars 15/18\ 16/18 and 01/19

**13/01/2019 Precept 2019/20**

As resolved at the Full Council meeting 19 November 2018, minute reference **15/11/2018**, the Council **Resolved:** to make a request to AVBC for a Precept of £17,220.00

**14/01/2019 Finance**

* 1. **Accounts for Payment up to 21 January 2019**

The Council considered the payments, as attached at Schedule 1 and **Resolved:** this schedule of accounts to be initialled and approved by the Chairman, with cheques signed by the Members.

* 1. **S137 Applications**

None received

* 1. **External Audit 2017/18**

The Clerk advised that the external auditor had approved the accounts for 2017/18 and made the following qualifications:

* The Council was outside of the Notice Period of Public Rights
* The Accounts will need to be restated next year to reflect the move from a creditor and debtors’ approach to an income and expenditure approach.
	1. **Auditor Arrangements 2018/19**

The Council **resolved** to accept the following:

* To appoint Brian Wood as the Internal Auditor
* To accept PK Littlejohn as the External Auditor

e) **Information required by Co-Op Bank**

The Clerk advised that a further letter had been received requesting detail already provided in May, a copy of this letter was to be sent. A change of details form was necessary to update bank on Clerk’s address, this was signed by 3 account signatories.

**16/01/2019 Planning Applications**

1. Planning Objection to addition of bridleway from Parkside Drive to Canal Towpath

The Council reviewed the guidance on what the inspector can consider and reviewed a revised letter prepared by the Chairman which provided photographic evidence to support the objections, it was **Resolved:** to prepare response from Parish Council and submit to the Planning Inspectorate.

1. Planning Applications

None.

1. Ironville House

The Chairman advised that he had spoken with AVBC regarding the guttering and that they had written to the landowner to request its repair.

**17/01/2019 Items for information only**

* Reports from representatives on outside bodies
	+ - Amber Valley Access Meeting – None
		- Strollers Group - Cllr Clark advised that the group were focusing on local walks
		- Futures Homescape Limited – No update
		- Derbyshire County Council Parish & Town Council Liaison Group – Clerk to send through next meeting date
		- Friends of Ironville & Codnor Park - Cllr. Clark advised that the volunteers were planting snowdrops on the Ironville side of the footbridge and developing a butterfly garden in the Lock Keeper’s garden. He will be arranging a village litter pick late February/early March
		- Lawn Bridge Projects - No update
* To receive any other items for information only and items to be included on the next agenda

Christmas arrangements and Parish Council contribution to Royal British Legion to be included on next agenda.

 **18/01/2019 Date and Time of Next Meeting**

It was **Resolved:** that the next meeting of the Parish Council will be held on 18 March 2019 @ 7pm at the Community Room, Victoria Crescent, Ironville.

# Part 2 - Confidential Information

**15/01/2019 Social Media Policy**

The Clerk highlighted that information posted on a community network Facebook Page was contrary to the resolution made in November (minute reference 12/11/2019) - *the Parish Council Facebook page should be used for any Council related activity rather than local community pages*. Following discussion, it was **Resolved:** that this was a Council decision made by

the majority of those present and as such all Parish Councillors must respect the decision. The Clerk advised that should this occur again she, on the advice, would be required to report the matter to the Monitoring Officer.

The meeting closed at 20.24pm

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| **Schedule 1 PAYMENTS**

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| Cheque | Payee | Description | Nett | VAT | Gross |
| 401814 | Platinum Electricals | Xmas Tree lights | £249.85 | £49.96 | £299.81 |
| 401815 | Kath Gruber | Dec/Jan Wages | £471.96 | £0.00 | £471.96 |
| 401816 | HMRC | PAYE | £117.80 | £0.00 | £117.80 |
| 401817 | Nick Lamb | Dec/Jan Wages | £447.16 | £0.00 | £447.16 |
| 401818 | PKF Littlejohn | External Audit | £200.00 | £40.00 | £240.00 |
| 401819 | Netwise | Annual IT support | £300.00 | £0.00 | £300.00 |
| 401820 | Nick Lamb | PPE Work Boots | £47.99 | £0.00 | £47.99 |
| 401821 | FoCC | Membership | £18.00 | £0.00 | £18.00 |
| 401822 | Mr Christmas Tree | Pit and Tree | £850.00 | £170.00 | £1,020.00 |
| 401824 | Kath Gruber | Dec/Jan Expenses | £69.72 | £0.00 | £69.72 |
| 401825 | JB Transport | Xmas Tree lights | 64.00 | 12.80 | £76.80 |
| 401826 | MIM | Xmas Lights | 715.00 | 143.00 | £858.00 |
|  |  |  |  |  | £3,967.24 |
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