**Ironville Parish Council**

**Minutes of the Meeting of the Parish Council, held at The Community Room, Victoria Crescent, Ironville on Monday 16 September 2019 at 7pm**

**Present:** Chairman: Councillor Cope

Councillors: RL Daniel, T Bowler, P Smith, P Clark, R Mitchell. C Gent, and E Holgate

**Apologies:** Councillor R Tailby

Also, in Attendance: Kath Gruber (Parish Clerk)

9 members of the public

**NON-CONFIDENTIAL INFORMATION**

**FC/0919/01 Apologies for Absence**

Apologies were received and accepted from Councillor Tailby

**FC/0919/02** **Variation of Order of Business**

None

Councillor Daniel arrived at 7.04pm

**FC/0919/03 Declaration of Members Interest**

Councillors Bowler, Mitchell and Holgate – Declared an interest in agenda item 9 as members of Team Tree.

Councillor Bowler declared an interest in item 8b

**FC/0919/04** **PUBLIC SPEAKING**

Mick Millhouse

* Raised concerns about water leak at Church Hall
* Asked what was being done about the DCC owned carpark and was advised that Councillor Smith had requested works to improve but the decision on whether it would happen was with DCC.

John Bates

Asked what was happening about cars parked on double lines on Bullock Hill bend and was advised to report the matter to the Police (PCSO 2826 Lauren Shuki)

Yvonne Hutsby-Bird

Asked what was happening with the fence around the play area. She was advised this was the responsibility of Futures Housing and they had awarded grant funding from DCC on the condition they maintain the area.

Derbyshire County Councillor Smith

* Advised the Council he had secured funding for the village newsletter for the next 12 months.
* Thanked the newsletter editor for his commitment to producing a valued newsletter for the village.
* Informed the Council he had given the Church a grant towards the annual tree festival.
* Updated the Council on DCC plans to outsource caretaking and cleaning services to Suffolk.
* Asked the Council to let him know if there were any highways/footpaths schemes needed so he could request they are included in DCC workplan.

AVBC Councillor Paul Smith

* Gave details of a Councillor Community Fund that he and Councillor Brown have available of up to £1000 each

**FC/0919/05 Exclusion of the Public**

None

**FC/0919/06 Minutes of the Full Council Meeting**

**Resolved:** that the Minutes of theFull Parish Council meeting held on 1 July 2019 was confirmed as a correct record under the Parish Council provisions for approval and signed by the Chair.

**FC/0919/07 Village Matters**

1. Wooden Plant Containers

Councillor Clark explained that since 1 container had been replaced it highlighted the poor state of repair of the others and it was **Resolved:** to obtain costs of replacement for consideration at the next meeting.

1. Parish Council Noticeboard

Councillor Clark advised this was looking poor; Councillor Cope explained she had cleaned it and it needed varnishing to bring it back to good again. It was **Resolved:** that Councillors Bowler and Cope would arrange for it to be varnished.

1. SOV Spreadsheet

The Clerk explained that maintaining this was detracting from other tasks required to ensure the Council was financially and legally complaint. It was **Resolved:** that all Councillors maintain their own parishioner work.

1. Speed Safety measures

Councillor Clark asked whether the Council should approach DCC to request speed control measures. DCC policy on this was explained and it was **Resolved:** to request for volunteers to form a village community speed group to work the Safer Neighbourhood Team (SNTs) in monitoring speeding traffic.

1. Environmental Matters

The Clerk explained that, due to her operation, she had not arranged for a skip in September and it was **Resolved:** to arrange this for October.

**FC/0919/08 Finance**

1. Accounts for Payment up to 30 September 2019

The Council considered the payments, as attached at Schedule 1 and **Resolved:** this schedule of accounts to be initialled and approved by the Chairman, with cheques signed by the Members.

1. Funding for Disabled Swing

Councillor Bowler explained that AVBC had sourced a swing at £700 and she had raised £522 to date with additional funding events likely to raise that to £600. AVBC will order, fit and maintain the swing once funds in place. It was **Resolved:** that £100 be requested from AVBC Councillor Community Fund scheme.

1. S137 Application (s)

None

1. Budget Forecast

The Clerk explained the projected financial position for 2019/20, as attached at Schedule 2, which would help inform any decision in relation to agenda item 9.

**FC/0919/09 Christmas 2019**

1. Church Tree lights and additional lighting on lampposts.

The Council considered the report circulated by the Clerk (with the agenda) and noted that Tree Team were funding the power supply and installation of silhouettes for 5 lamp posts and stability testing for 2 lamp posts. The Council thanked Team Tree for this and also Somercotes Parish Council for the donation of silhouettes to Ironville Parish Council. Following discussion, it was **Resolved** that the Council will**:**

* fund the power supply of 3 lamp posts and the installation of 3 silhouettes at a total cost of £1050 plus VAT
* take on responsibility for any future PAT testing of the 8 silhouettes
* include the 8 silhouettes on the Council’s insurance policy
* work with Team Tree to develop a long term plan for increasing lighting around the village in subsequent years
* fund the upgrade of the Church Tree lightbulbs to 24 volt LED and purchase a transformer with sufficient capacity to power those bulbs at a total cost of £250 plus VAT

1. Christmas Tree Fencing

The Council considered the fencing quotes and the offer from Total Hire and **Resolved:** to accept the offer from Total Hire to provide fencing free of charge.

1. IPC role in Christmas Light switch-on

Following discussion, it was **Resolved:** that the Chair will switch-on the lights on 30 November 2019 and that Councillors would be festively dressed

**FC/0919/10 Financial Regulations**

The Council considered the amended Financial Regulations and discussed the additional requirements on Clerk’s time balanced against the risk of financial irregularity and **Resolved:** to accept the Clerk’s recommendation to replace 3 financial requirements with tailored requirements that are clearly explained in the Financial regulations.

**FC/0919/11 Report of the Clerk**

* Action plan and actions arising from the last meeting

The Clerk updated the Council as to progress on the Action Plan and matters arising from the last meeting.

* General Correspondence

Noted

* Consultation Events

The Clerk advised that the events are to be held in the Community Centre on Monday 14/10/19 (5.30pm-8.30pm) and Saturday 19/10/19 (10-1pm).

* Remembrance Day

The Clerk advised that 2 wreaths had been ordered and a donation of £50 given to Jacksdale and District Royal British Legion.

* Parish Council Christmas get together

The Clerk suggested the Parish Council have a Christmas meal in December and it was agreed this would be a Thursday evening.

**FC/0919/12 Consultations**

The Council noted the consultation on electoral changes.

**FC/0919/13 Derbyshire Association of Local Councils**

The Council noted the contents of Circulars 09/19, and 10/.

**FC/0919/14 Planning Applications**

The Council considered the planning application listed in Appendix B of the agenda and it was: **Resolved:** to raise no objections

**FC//0919/15 Items for information only**

* To receive reports from representatives on outside bodies
* Councillor Cope read out a statement regarding the Community Association taking on responsibility for the Village Youth Club, following its closure by DCC, which would re-open in November once youth workers were recruited.
* To receive any other items for information only and items to be included on the next agenda
* Neighbourhood Plan
* AVBC motion on Climate Emergency

**FC/0919/21 Date and Time of Next Meeting**

It was **Resolved:** that the next meetings of the Parish Council will be held on 18 November 2019 @ 7pm at the Community Room, Victoria Crescent, Ironville.

The meeting closed at 20.41pm

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| Schedule 1 PAYMENTS   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Cheque Payee Description Amount** |  | Description | | Nett | | VAT | | Gross | | | |  |  |  |  | | --- | --- | --- | --- | | 401857 | Kath Gruber | Wages & Expenses /Sept | £595.53 | | 401858 | Nick Lamb | Wages & Expenses Aug/Sept | £466.92 | | 401849 | Cubit | Light Post Testing | £168.75 | | 401850 | Came&Co | Insurance | £383.19 | | 401851 | Shelter Maintenance | Bus Shelter Cleaning | £112.89 | | 401853 | RBL | Remembrance Day Donation | £50.00 | | 401854 | K Gruber | Huawei Mediapad T3 (10) 9.6 | £300.00 | | 401856 | HMRC | PAYE | £85.80 | |  |  |  |  | |  |  |  | £2,163.08 | |  |  | |  | |  | |  | | |  |  | |  | |  | |  | |  | | |  |  | |  | |  | |  | |  | | | Schedule 2 Budget Analysis   |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | |  | Projected | Actual | Actual | |  | **2019/2020** | **2018/2019** | **2017/2018** | | Opening Balance | 2,500.00 | 2,500.00 | 981.00 | | Precept income | 17,220.00 | 15,220.00 | 15,000.00 | | Allotment Income | 112.00 | 126.00 | 98.00 | | Other Income | 1,300.00 | 1,190.00 | 9,981.00 | | **Total Income (audited) (unaudited)** | 21,132.00 | **19,036.00** | **26,060.00** | | Staff Costs | 7,000.00 | 6,891.00 | 7,403.00 | | Finance | 1,200.00 | 1,197.00 | 2,485.00 | | Admin | 800.00 | 782.00 | 1,248.00 | | Floral | 2,000.00 | 1,719.00 | 1,973.00 | | Environment | 500.00 | 461.00 | 616.00 | | Xmas | 1,200.00 | 2,445.00 | 510.00 | | Website/IT | 600.00 | 1,121.00 | 959.00 | | Defib | - | 600.00 | - | | **Total Costs** | 13,300.00 | **15,216.00** | **15,194.00** | | **Audited Costs** | 15,000.00 | **16,572.00** | **19,964.00** | | EOY Assets **(audited)** (unaudited) | 6,132.00 | **6,061.00** | **6,096.00** |   Vat Reclaim for 2018/19 945.00 |  | |  | |  | |  | |  | | |  |  | |  | |  | |  | |  | | |  |  | |  | |  | |  | |  | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |

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