**Ironville Parish Council**

**Minutes of the Meeting of the Parish Council, held at The Community Room, Victoria Crescent, Ironville on Monday 18 November 2019 at 7pm**

**Present:** Chairman: Councillor Cope

Councillors: RL Daniel, T Bowler, R Tailby, P Smith, P Clark, R Mitchell. C Gent, and E Holgate

Also, in Attendance: Kath Gruber (Parish Clerk)

7 members of the public

**Part 1 - NON-CONFIDENTIAL INFORMATION**

**FC/1119/01 Apologies for Absence**

None

**FC/1119/02** **Variation of Order of Business**

None

**FC/1119/03 Declaration of Members Interest**

Councillors Bowler, Mitchell and Holgate – Declared an interest in agenda item 9 as members of Team Tree.

 **FC/1119/04** **PUBLIC SPEAKING**

Mavis Bacon

* Raised concerns about a Parish Councillor who had sent a recorded letter, from “residents in the community”, regarding her conifer trees. This letter, dated 3 October 2019, requested a response be sent to Jack Brown within 1 week.

Michael Blount

* Reported a problem with the pavement on Waterside
* Thanked AVBC Councillors Smith and Brown for their support with the re-opening of the Railway Carriage
* Requested that if invitation to attend open evening from Police was repeated that he be sent details

John Bates

Reported an issue with damaged handrails on the steps going down to King William Square from Cinder Bank.

Andy Cadman

* Gave details on the heritage walk booklet and advised he planned another walk booklet in the next newsletter.
* Gave details the police sign on Station road restricting access

Derbyshire County Councillor Smith

* Explained that the £2100 funding he had arranged for interpretation boards could not be paid until the project was complete.
* Issued a cheque of £160 to the OAP Centre to buy a freezer.
* Advised:
	+ He was still awaiting a response from the footpath adviser regarding the schemes to be included in DCC workplan and was following this up.
	+ The LED lighting project would be complete by end of March 2020.
	+ DCC are restructuring and as part of that will be setting up a trust to manage Rights of Way.

AVBC Councillor Paul Smith

* Thanked Councillor Cope and Michael Blount for their work and commitment in re-opening the Railway Carriage

Police

The Clerk advised that the local Police would be at Community Centre between 12pm-1pm on 09/12/19 and invited residents to come along and have a chat, a hot drink and a chocolate.

**FC/1119/05 Exclusion of the Public**

In view of the confidential nature of items 8 and item 14 (4) (in relation to staffing matters) it was **Resolved:** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, to discuss this item.

**FC/1119/06 Minutes of the Full Council Meeting**

**Resolved:** that the Minutes of theFull Parish Council meeting held on 16 September 2019 was confirmed as a correct record subject to a slight amendment to wording in FC/0919/04 under the Parish Council provisions for approval and signed by the Chair.

**FC/1119/07 Village Matters**

1. HGV

the Council discussed the on-gong issue regarding weight restrictions on Bullock Lane and Coach Road being ignored. It was **Resolved:** that all cases be referred to Trading Standards giving details of the road; time; company; vehicle registration

<https://www.citizensadvice.org.uk/consumer/get-more-help/report-to-trading-standards/>

1. Surface Water

Councillor Smith advised that DCC had done a lot of work to maintain the Coach Road and that the defence barriers were working well. It was **Resolved:** to report all issues of blocked gullies to the Highways Team at DCC

<https://apps.derbyshire.gov.uk/applications/do-it-now/road-maintenance.asp>

1. Poppies

Councillor Tailby advised that he had personally delivered 32 poppies (2 of which were damaged) to Jack Brown.

The Chair thanked Councillors Holgate and Bowler, Daniel and Dave for making prints of poppies and putting these up to offset the lack of RBL poppies on display.

1. Hanging Baskets

The Chair advised that she and the Clerk had met Plantscape and received a competitive quote. It was **Resolved:** to request a second quote from another company and make decision on award of contract in January.

1. Next Skip Date

The Council **Resolved:** that a skip be arranged for 1st weekend in January.

1. Other Village Matters
* The Chair thanked Councillor Gent for her excellent repair of the wooden tubs which look as good as new.
* Councillor Bowler advised the village noticeboard would be varnished when the weather permitted.
* Councillor Clark advised that Severn Trent were investigated the sewage issue
* Councillor Gent discussed the problem of litter on Coach Road and parts of Bullock Lane and whether she should attempt to clear it, it was **Resolved:** that given the safety issues that AVBC be requested to do the litter pick.
* The Council noted that both Ironville and Riddings Remembrance Parades had been well attended.

**FC/1119/09 Christmas 2019**

1. Christmas Light switch-on arrangements

The Council noted the event was scheduled for 6pm on 30/11/2019 and it was **Resolved:**

* Councillor Tailby would provide a PA system
* Four people would be in the sleigh including the Council Chair and Chair of Team Tree
* A resident would lead carol singing at the event.
1. Storage of Light Silhouettes

Councillor Bowler thanked Council Smith who had arranged for the donation of 24 silhouettes to the Parish Council which were currently stored at JBT. The Council thanked Jack Brown for his help with storage and **Resolved:** that the silhouettes would be stored permanently in the OAP Centre and these be added to the Council’s insurance policy.

**FC/1119/10 VE Day**

The Council discussed how to commemorate marking the 75th anniversary of the ending of WW2 the weekend of 8 May 2020 and **Resolved:**

1. To set up a Councillor Led Task Group comprising of Councillors Bowler; Holgate and Mitchell to engage with residents for ideas.
2. To bring suggestions to Parish Meetings so a programme and schedule of events could be finalised at the March 2020 Parish Council meeting.

Councillor Smith offered to provide some funding from his Leadership Grant next year.

**FC/1119/11 Climate Change**

The Council reviewed the commitments made by DCC and AVBC and discussed the Council’s response. It was **Resolved:** to:

* Support DCC and AVBC Climate and Carbon Reduction pledges.
* Include Climate and Carbon Reduction actions in the Village Plan.

**FC/1119/12 Neighbourhood Plan**

The Council discussed the Clerk’s paper and **Resolved:** to accept the recommendation not to proceed with developing a Neighbourhood Plan.

**FC/1119/13 Parish Council Priorities**

The Council discussed the feedback received and **Resolved:**

* + To issue a survey on Facebook and Council website to gain more feedback
	+ Each Councillor to engage with residents and get a minimum of 5 surveys completed
	+ To draft village action plan for approval on 16 March 2020

Councillor Gent left the meeting at 8pm

**FC/1119/14 Finance**

* Accounts for Payment up to 31 October 2019

The Council considered the payments, as attached at Schedule 1 and **Resolved:** this schedule of accounts to be initialled and approved by the Chairman, with cheques signed by the Members.

* Updated Financial Regulations

The Council reviewed the updated regulations and **Resolved:** to adopt them

* Year-end Forecast and Bank Reconciliations

Item deferred until January 2020

* S137 Applications

None

**FC/1119/15 Report of the Clerk**

* Action plan and actions arising from the last meeting

The Clerk updated the Council as to progress on the Action Plan and matters arising from the last meeting.

* General Correspondence

Noted.

* Parish Council Christmas Get Together

The Clerk advised that the Crossings Club was booked for 7pm on Thursday 5/12/2019 and that Councillors should advise her on attendance and food allergies.

**FC/1119/16 Consultations**

The Council noted the consultations on Council Tax Support scheme; AVBC licensing policy and polling district and places review.

**FC/1119/17 Derbyshire Association of Local Councils**

The Council noted the contents of Circulars 11/2019,

**FC/1119/18 Planning Applications**

The Council considered the planning application listed in Appendix B of the agenda and it was: **Resolved:**

* to raise no objections
* request that AVBC should enforce planning applications at Kennels Farm

**FC//1119/19 Items for information only**

* To receive reports from representatives on outside bodies

None

* To receive any other items for information only and items to be included on the next agenda
* VE Day
* Village Plan
* Year-end Forecast and Bank Reconciliations
* Hanging Baskets
* Precept 2020/2021

**FC/1119/20 Date and Time of Next Meeting**

It was **Resolved:** that the next meetings of the Parish Council will be held on 20 January 2020 @ 7pm at the Community Room, Victoria Crescent, Ironville.

**Part 2 - CONFIDENTIAL INFORMATION**

 **FC/1119/08 Staffing**

1. Parish Warden

The Council considered the proposal to improve the village by employing a Parish Warden with more duties and **Resolved:** To recruit a Parish Warden to work throughout the village 15 hours per week, 3 hours per day Monday to Friday at Local Authority SCP1 pay scheme rate of £9.02ph

1. Clerk’s Salary

The Council considered salary and expenses for 2020/2021 and **Resolved** the following:

* Salary increase from SCP 17 to SCP 19
* Home Working allowance increased by £1pw
* Broadband allowance increased by 26p pw

**FC/1119/14 (4) Annual Precept 2020/21**

The Council considered options for funding the Parish Warden role and noted that Clerk had attempted to secure contribution from Futures and AVBC to no avail. It was **Resolved:** to propose an increase of £12,500 equating to an additional £9.57 pa/£0.18p pw per household

The meeting closed at 20.25pm

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Schedule 1 PAYMENTS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Cheque Payee Description Net Vat Gross** |  | Description |  Nett | VAT |  Gross |
|

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BACs | Kath Gruber | Sept/Oct Expenses | £220.04 |  | £220.04 |
| Bacs  | Kath Gruber | Sept/Oct Wages | £343.52 |  | £343.52 |
| Bacs | Nick Lamb | Sept/Oct Wages | £466.92 |  | £466.92 |
| 401861 | Shelter Maintenance | Bus Shelter | £18.96 | £3.79 | £22.75 |
| 401863 | AVBC | Election | £2,266.04 |  | £2,266.04 |
| 401862 | PKF | External Audit | £200.00 | £40.00 | £240.00 |
| 401864 | RBL | Wreath | £34.00 |  | £34.00 |
| 401865 | Nick Lamb | PPE Work Boots | £47.99 |  | £47.99 |
|  |  |  | £3,597.47 | £43.79 | £3,641.26 |

 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |