**Ironville Parish Council**

**Minutes of the Meeting of the Parish Council, held by Cisco WebEx on Monday 18 May 2020 at 7.18pm**

Present: Chairman: Councillor Cope

Councillors: R Tailby, T Bowler, P Smith, P Clark, R Mitchell. C Gent, and E Holgate

Absent: Councillor RL Daniel

Also, in Attendance: Kath Gruber (Parish Clerk)

1 member of the public

**NON-CONFIDENTIAL INFORMATION**

**FC/0520/01 Apologies for Absence**

None

**FC/0520/02** **Variation of Order of Business**

None

**FC/0520/03 Declaration of Members Interest**

Councillors Bowler, Mitchell, and Holgate – Declared an interest in agenda item 11 as members of Team Tree

 **FC/0520/04** **PUBLIC SPEAKING**

Derbyshire County Councillor Smith:

* Advised that DCC were operating with a reduced workforce due to Covid-19
* Work on pot holes is continuing; issues to be reported as usual
* DCC hoping to resume Street Lighting services in the next few weeks
* DCC supporting community support hubs which are working well
* He has successfully negotiated an increase to the member community leadership fund which he has used to support the village newsletter, community support scheme in addition to the unemployed workers centre
* Recycling centre has reopened
* Gave an update on DCC plans for footpath improvements in the village

Amber Valley Borough Councillor Smith

* Green waste collections are resuming

Andy Cadman

* Advised that village newsletter would be issued end September/early October 2020 and requested articles for inclusion

Resident (via Councillor Contact)

* Requested information on maintenance of graveyard (the Church) and who was responsible for the grass verges near post office where cars were left parked (Futures Housing)

Resident (via Councillor Contact)

* Reported incident of fly tipping (Councillor Clark has already reported to DCC)

**FC/0520/05 Exclusion of the Public**

In view of the confidential nature of item 12 (4) (staffing matters) it was **Resolved:** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item

**FC/0520/06 Minutes of the Full Council Meeting**

**Resolved:** that the Minutes of theParish Council meetings held on 16 March 2020 were confirmed as a correct record under the Parish Council provisions for approval and will be signed by the Chair.

**FC/0520/07 Village Matters**

1. Defibrillator – delivery is being chased up
2. VE Day – the village celebrated well given social distancing measures. It was **Resolved:** to issue the VE medals to children in the village after lockdown restrictions are lifted.
3. Hanging Baskets - the Council noted that these are to be installed in next few weeks (confirmed after the meeting as 25/6/2020)
4. IPC Planters – it was **Resolved:** a) to seek quote from Plantscape **for watering these and b)** to review the arrangement for planting village owned planters for 2020/2021 and include these in the contract with hanging baskets for 2021/2022
5. To consider any environmental matters in the village - none

**FC.0520/08 Village Action Plan**

The Council discussed the consultation feedback, noting that only 10 responses had been received and it was **Resolved:** to

1. Set up a traffic working group, comprising of Councillors Smith and Clark, to review issues and agree steps to improve safety and parking in the village and enhance walking and cycling routes.
2. Contact the safer neighbourhood team to arrange training for speed watch volunteers once lockdown measures relaxed.
3. Set up a working group, comprising of Councillors Cope and Holgate, to review opportunities for enhancing the village with more plants and flowers.
4. Contact AVBC for a list of waste bin locations and request dog waste stickers
5. Carry out a thorough review of village waste bins, Councillor Clark to lead on this advising AVBC of any missing bins, placing dog waste stickers on bins and bringing recommendation to future Parish Council on changing location of some bins

**FC/0520/09 Email Addresses**

It was **Resolved:** to set up Parish Councillor email addresses beginning with those Councillors with Huawei Mediapad T310 tablets then those Councillors using own devices.

**FC/0520/10 Village Warden**

The Council discussed the recent process and **Resolved:**

1. To amend the hours of work highlighting flexibility in the hours worked for the successful candidate
2. To set up a selection panel responsible for sifting applications and interviewing candidates.
3. Selection panel to be made up of those trained in competency based selection processes. Confirmed members include Parish Clerk and Councillor Holgate with Councillors Bowler and Mitchell depending on clarification as in d) and e)
4. To clarify details of Councillor Mitchell’s interview training and experience within her NHS role.
5. To clarify details of Councillor Bowler’s interview training and experience within her school governor role
6. To advertise the post as soon as possible

**FC/0520/11 Christmas**

The Council **Resolved:** to challenge the Npower bill of £441

**FC/0520/12 Finance**

1. **Accounts for Payment**

The Council considered the payments for month ending May 2020, as attached at Schedule 1, and **Resolved:** this schedule of accounts to be initialled and approved by the Chairman, with payments made by bank transfer.

1. **Miscellaneous budget spend**

The Council **Resolved:**  to approve Councillor Clark’s request for £100 for daffodil bulbs

1. **S137 applications**

None

**FC/0520/13 Report of the Clerk**

* **Action plan and actions arising from the last meeting**

The Clerk updated the Council as to progress on the Action Plan and matters arising from the March 2020 meeting.

* **General Correspondence**

Noted

**FC/0520/14 Consultations**

The Council noted the Amber Valley Borough Local Plan

**FC/0520/15 Derbyshire Association of Local Councils**

The Council noted the contents of Circulars 04/20 and 05/20

**FC/0520/16 Planning Applications**

None

**FC//0520/17 Items for information only**

* To receive reports from representatives on outside bodies

None

* To receive any other items for information only and items to be included on the next agenda
	+ Christmas (to be standing agenda item)

 **FC/0520/18 Date and Time of Next Meeting**

It was **Resolved:** that the next meetings of the Parish Council will be held on 20 July 2020 @ 7pm. Meeting will be held at Ironville Community Room or by Cisco Webex depending on Covid-19 restrictions

**CONFIDENTIAL INFORMATION**

**FC/0520/12 (4) Clerk’s Hours**

The Council discussed the impact of Parish warden recruitment and Annual Audit on Clerk’s hours and it was **Resolved:**

* To pay for additional 10 hours worked
* To review hours worked on Audit and recruitment process on 20 July 2020
* That the Chair and Vice Chair review the Clerk’s job description and contract

The meeting closed at 20.51pm

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| Schedule 1 Payments

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| **Description** | **Payee** | **Gross** |
| Xmas Lighting Electricity | Npower | £441.00 |
| Dalc Subscription | Dalc | £256.77 |
| Nick Lamb | Redundancy | £1,131.27 |
| Paye April | HMRC | £62.80 |
| Paye May | HMRC | £62.80 |
| Wages & Exp April/May | K Gruber | £511.68 |
| Lamp Post Testing | Cubit | £212.50 |
| Trade Waste | FoCC | £178.00 |
| Covid Food Parcels | N Taylor | £200.00 |
|  |  | **£3,056.82** |

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