

**Ironville Parish Council**  
**Minutes of the Parish Council Meeting, held at the Community Centre, Victoria Street on Monday 19 July 2021 at 7.00pm**

Present: Chairman: Councillor P Cope  
Councillors: C Gent, P Shipstone, and R Tailby  
Apologies: Councillors: T Bowler, P Clark, E Holgate, and R Mitchell

Also, in Attendance: Kath Gruber (Parish Clerk)  
Councillor P Rose (DCC)  
6 members of the public

**NON-CONFIDENTIAL INFORMATION**

**FC/0721/01 Apologies for Absence**

Apologies were received and accepted from Councillors Bowler, Clark, Holgate, and Mitchell.

**FC/0721/02 Variation of Order of Business**

None

**FC/0721/03 Declaration of Members Interest**

Councillor Cope declared an interest in item 14 (d) – S137 application.

**FC/0721/04 Public Speaking**

Andy Cadman

Raised the following points:

- Deadline for village newsletter articles is 31/8/2021.
- Pen Portraits of Parish Councillors to be submitted.
- Local walk booklet published
- Explained importance of getting local footpaths on definitive map

Kath Scott

Raised issue of cars parked on grass on Queen St

Derbyshire County and Borough Councillor Phil Rose

- Introduced himself and told the Council he was here to help.

**FC/0721/05 Exclusion of the Public**

In view of the confidential nature of item 15 (Staffing matters) it was **Resolved:** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**FC/0721/06 Minutes of the Parish Council Meetings**

**Resolved:** that the minutes of the Parish Council meeting held on 5 May 2021 were confirmed as a correct record under the provisions for approval and will be signed by the Chair

**FC/0721/07 Councillor Vacancy**

Councillors confirmed they had read the application from Yvonne Hutsby-Bird, and it was **Resolved:** to co-opt her to the Parish Council. The declaration of acceptance of office was signed and Councillor Hutsby-Bird joined the meeting.

**FC/0721/08 Community Hero Scheme**

- a) The Chair welcomed Kath Scott to the meeting and presented her with a framed Community Hero certificate.
- b) The Council reviewed the frequency of the scheme, and it was **Resolved:** to run the

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scheme every 6 months rather than every 3 months.

### **FC/0721/09 Village Matters**

- a. Defibrillator
  - i) Councillor Shipstone advised he had put a formal complaint to the Police regarding their inaction.
  - ii) Updates were received on the fund raising (Councillor Shipstone) which is going well and the insurance claim (Clerk).
  - iii) The Council discussed location of any replacement(s) and it was **Resolved:** to replace the one outside the community centre and, funding permitting, to locate a second at the Crossings Club.
  - iv) The Council discussed the cabinet outside the community centre, and it was **Resolved:** to fit a lock to it.
  - v) Grant application – the Chair outlined the scheme run by the local co-op and it was **Resolved:** to take a request to the manager at the Jacksdale branch.
- b. Parkside Rd Planter – item deferred as Councillor Bowler not in attendance.
- c. Queens Platinum Jubilee – the Council **Resolved:** to mark this occasion and set up a working group and allocate a budget at next meeting.
- d. Skip Day – Councillor Shipstone reported this had gone very well and it was **Resolved:** to alternate locations between King William Street and Parkside Drive and to ensure a Councillor supports the Warden on the day.
- e. Christmas 2021 – the Christmas Tree survey will be taking place in next few weeks.
- f. Other Village Matters:
  - Futures are looking at putting bollards on Queen street to prevent cars parking on the grass.
  - ASB in King William street has been reported to the Police.

### **FC/0721/10 Futures Housing**

- a) The Council reviewed the statement from Futures on wild flower areas and **Resolved:** a) ask that the wild flowers be removed from the playground as it is preventing the area being used for its actual purpose b) recommend they look at the design of New St in Selston and Codnor Park.
- b) The Council noted that the new neighbourhood officer would be in place in August 2021.

### **FC/0721/11 Report of the Clerk**

- a) Action Plan
  - The Council noted the updated report and that more progress would be made as lock down restrictions ease.
  - Councillors were asked to set up their Council emails on devices and seek support from Clerk if any problems.
- b) General Correspondence

The Council noted the general correspondence.

### **FC/0721/12 Annual Governance and reconciliation 2020/2021**

- a. Council's Systems of Internal Control

The Council noted the Systems of Internal Control report prepared by the Clerk and the report of the Internal Auditor prepared on 28 April 2021.
- b. Annual Governance statement on the Annual Return

The Council considered the annual governance statement on the 2020/2021 annual return, concluding that all matters had been met and Resolved: the Clerk and the Chair to sign the form.

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- c. Annual Accounting Statement on the Annual Return  
The Council reviewed the accounting statement and Resolved: to indicate on the form that all statements had been met and Clerk and Chair to sign.
- d. Exercise of Public Rights  
The Council noted the dates and that this was published on the website.

**FC/0721/13 Highways/Footpaths**

- a) Definitive Map – the Council endorsed the importance of ensuring village footpaths are listed on the definitive map. It was acknowledged that this was too big a job to delegate to the Clerk and the Council **Resolved:** to seek volunteers from Councillors and residents.
- b) Complaint regarding garden and tree roots (Market St) – the Council noted that AVBC would be supporting the resident addressing these matters in September 2021.
- c) Green Lane Triangle – Councillor Shipstone reported that would be meeting the warden to design improvements and DCC form would be reviewed at next Council meeting.

**FC/0721/14 Finance**

- a. Payment of invoices  
The Council considered the monthly payments as attached at Schedule 1 and **Resolved:** to approve the payments.
- b. Bank Reconciliation  
The Council reviewed the April, May and June bank reconciliations and **Resolved:** to approve them.
- c. Receipts and Payments  
The Council reviewed and approved the receipts and payments 1/4/2020 to 30/6/2021.
- d. S137 Applications  
The Council reviewed the application from Ironville & Codnor Park Community Association in relation to the railway carriage youth club and **Resolved:** to grant award of £250.

**FC/0721/16 Council Policies**

Following review, the Council **Resolved:** to approve the Standing Orders and Risk Assessment.

**FC/0721/17 Items for information only**

Items for inclusion on next agenda

Defibrillator  
Christmas  
Definitive Map  
Green Lane Triangle  
Codnor Castle  
Parkside Road Planter

**FC/0721/16 Date and Time of Next meeting**

**Resolved:** that the next meetings of the Parish Council will take place in the Community Centre, Victoria Crescent on Monday 20 September, and Monday 22 November 2021 at 7pm

**CONFIDENTIAL INFORMATION**

**FC/0721/15 Staffing Matters**

- a) Warden's Pay 2021/2022

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The Council **Resolved**: increase salary to SCP 5 with effect from 27 July 2021

b) Clerk's Pay 2021/2022

The Council **Resolved**: increase salary to SCP 32 with effect from 1 April 2021

The meeting closed at 20.15pm

### **Schedule 1 - Monthly Payments**

**Signed** \_\_\_\_\_ **Dated** 20 Sept 2021