**Ironville Parish Council**

**Action Plan 1 April 2021 to 31 March 2022**

Green – Resolution Completed

Yellow – Resolution in progress or pending

Red – Resolution needs to be completed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Business Area | Minute Ref | Action | Owner | Date complete or  Update |
| Finance | FC/0321/16(1) | Switch to Unity Bank  Cllr Cope, Holgate, Bowler and Shipstone approvers | Clerk |  |
|  | to make an annual donation of £50 to RBL in November | Clerk | Done 19/11 |
| FC/0521/14 | Reserves Policy - set aside 30% of annual precept as general reserves and a specific reserve for elections and replacement bus shelters. | Clerk | 2022/23 includes:  £4,000 bus replacement  £1500 election reserve  Reserves - £15,000  Reserves – between 3-6 months expenditure (dalc rec) |
| FC/0921/12 e | 1. to complete 2021/22 audit in April so that deadline met and to ensure expenses payments correctly included in section 6. | Clerk |  |
| IT/Website | FC/0121/11 | Councillor email accounts | Clerk | Cllrs Cope/H\_B |
| Speedwatch |  | Contact the safer neighbourhood team to arrange training for speed watch volunteers once lockdown measures relaxed. | Cllr Shipstone | Training being organised |
| Litter |  | Carry out a thorough review of village waste bins, advising AVBC of any missing bins, placing dog waste stickers on bins and bringing recommendation to future Parish Council on changing location of some bins. | Cllr Clark | Done |
| Parkside Drive | FC/0321/07 (5) | request that Highways put right the damage caused by the road resurfacing vehicles. | Cllr Bowler | Site visit 17/5/2021. F/Up with DCC what agreed |
| FC/0921/07(b) | to complete DCC application form for this planter and, if required, for the three other village planters. | Clerk |  |
| Green Lane Triangle | FC/0921/10 c | 1. allocate budget once clear what DCC permit. | Clerk | £200 put in 2022/23 budget |
| Bus Shelters | FC/0321/12 (a) | Victoria St x 2 any repairs with anti-vandal panels and budget for 2021/22 and 2022/2023 to reflect this. | Clerk | Done £4k in budget |
| Allotments |  | Contracts to be issued to allotment holders | Clerk |  |
| Christmas | FC/0921/07 (d)  FC/1121/08e  FC/1121/08d | discuss location for a living tree near the Post Office with Futures Housing.  to set up a Committee of the Parish Council to plan for future Christmas festivities and expansion of silhouettes around the village. Team Tree and representatives of other appropriate village groups will be invited to join the group.  .  To fund electricity for TT five lampposts – 66708, 73525, 73302, 73301, 73297. | Clerk | Meeting 31/1  Done |
| Code of Conduct | FC/0321/15 c | review the best practice recommendations in the Code of Conduct at a future meeting. | Clerk | Training on 28/11. Await recording then take report to 2022 Meeting |
| Defib | FC/0721/09a (iv) | to fit a lock to community centre cabinet. | Cllr Tailby | Not done – Cllr Shipstone seeking alternative contractor |
| Queens Platinum Jubilee | FC/0921/07 c | set up a working group with delegated permissions and a budget of £1000 to organise the village celebration | Councillors Holgate, Bowler and Shipstone | £500 paid |
| Skip Day | FC/0721/09 d | alternate locations between King William Street and Parkside Drive and to ensure a Councillor supports the Warden on the day | Clerk | Next one Jan 2022 |
| Definitive Map | FC/0921/10 (a) | 1. look at footpaths not included and refer to DCC Councillor Rose. Accept Councillors can only do what they can | Councillors Holgate, Bowler and Hutsby-Bird |  |
| Remembrance | FC/0921/07 (f)  FC/1121/09 | To purchase three lamppost tommies and one unknown woman statue at a cost of £840  to purpose more poppies from RBL in August 2022. | Clerk  Clerk | Not received chase up |
| Victoria Street Bus Stop | FC/0921/07 (g) | to apply to DCC for permission to place a bench at the bus stop. | Clerk |  |
| Policies | FC/0921/13 | Put on website approved:  Information Security Policy  Information Security Policy  Email Contact Privacy Statement. | Clerk |  |
| Village Plan | FC/1121/10 | Councillor Shipstone join traffic working group.  To seek volunteers to join HGV community watch  To set up Speed Watch training session  permissions to:  Relocate Adelaide Walk bin to opposite JBT office entrance on lamp post 73141.  Swap large Market Street bin (Reservoir end, behind garages) with bin on the car park at the Reservoir end of Market Place (top row) and move the large Market Street bin to somewhere in the middle of the Green  Replace missing bin at the top of Waterside with bin from Queen Street/post office carpark bin  Relocate one of the two New Road recreation area bins to another location to be identified. | Clerk | Now only Cllr S |
| Next Agenda | FC/1121/16 | Queen’s Jubilee  Future Village Christmas plans | Clerk | Done |